



RAJASTHAN TECHNICAL UNIVERSITY KOTA **INSTRUCTIONS/GUIDELINES FOR THE CANDIDATES**

(With effect from Odd Semester Examinations of 2011-12)

The application form to see answer-book/s can be downloaded from the University Website. (www.rtu.ac.in). Separate form to be submitted for each answer book.

Guidelines regarding showing of answer-books :-

1. A student shall be entitled to see his/her answer-book/s only on payment of a non- refundable fee of Rs.1000/(Rs. One thousand only) per answer-book, in the presence of committee constituted by the Vice-Chancellor.
2. The application to see answer book will be received by the University within 15 days from the date on which the result is declared by the University.
3. If there is a posting error or totalling error in the marks, the error will be corrected by the University. The Vice Chancellor shall have power to rectify the result due to above correction.
4. If the student is not satisfied with marking of his/her answer book, he/she may apply for re-evaluation of the answer book as per University rules.
5. Forms received by the University after the due date and found incomplete in any respect shall be liable to summary rejection.
6. No student will damage/destroy or take away the answer book/s. In that case he/she will be punished as per Unfairmeans rules of the University.
7. Time limit to see the answer book will be 5-10 minutes on the scheduled date and time decided by the University failing which his claim will be rejected.
8. Materials like pen, pencil, mobile, books, notes etc., will not be allowed, while the student is permitted to see his answer book.
9. Admit card/proof is required for identification before allowing student to see his answer book.
10. Parents/Guardians/Advocate or any other person will not be allowed with the candidate.
11. The photo copy of the answer book will not be issued to the student.
12. The student will be allowed to see his answer book only once.

I will abide by the above rules and regulations of the university.

(Signature of student)