

# GOVT. ENGINEERING COLLEGE, AJMER-305025

## TRAVELLING ALLOWANCE BILL (TEQIP-III)

Bill No : -----

Date : -----

Name .....

PAN Card No. ....

Bank Name .....

Designation .....

Aadhar Card No. ....

Account No. ....

Pay Band ..... Grade Pay .....

Office Order No. & Date. ....

IFCS Code. /Bank. Add. ....

| Particulars of Journey |      |      |         |      |      | Mode of Journey & Class of Travel<br>Rail/Road/Air etc. | Amount of fare & Ticket No. | Other Expenses |        | Distance Covered by Road |       |        | Daily Allowance for Half |      |        | Total | Purpose of Journey |    |
|------------------------|------|------|---------|------|------|---|-----------------------------|----------------|--------|--------------------------|-------|--------|--------------------------|------|--------|-------|--------------------|----|
| Departure              |      |      | Arrival |      |      |   |                             | Particular     | Amount | K.M.                     | Rate  | Amount | No. of Days              | Rate | Amount |       |                    |    |
| Station                | Date | Hour | Station | Date | Hour | 7   | 8                           |                |        |                          |       |        |                          |      |        | 9     | 10                 | 11 |
|                        |      |      |         |      |      |   |                             |                |        |                          |       |        |                          |      |        |       |                    |    |
| TOTAL                  |      |      |         |      |      |   |                             | TOTAL          |        |                          | TOTAL |        |                          |      | TOTAL  |       |                    |    |

Counter Signed

Amount (in words)Rs. ....

.....

Signature

CERTIFIED THAT:

1. I was not provided with any free conveyance.
2. That the payment of the bill has not been received before.
3. That the payment of the bill has not been/will not be charged from other source.
4. That the places for which road mileage has been charged are not connected by rail.

5. That I have actually travelled in the same class of accommodation for which travelling allowance has been claimed.
6. That daily allowance has not been claimed by me for Sundays or holidays unless I was actually in camp.
7. **That Tour Report has been enclosed.**

Signature

(FOR OFFICE USE ONLY)

RECEIVED PAYMENT

EXAMINED AND FOUND IN ORDER FOR

PAY Rs. .... ( ) only as under.

PAID Rs. .... Only.

Rs. .... Only

By Adjustment Rs. ....

In Cash/by Cheque No. ....

By Cash Rs. ....

Dated .....

Please affix  
revenue Stamp  
if amount  
exceeds of  
Rs. 5000/-

Cashier

Dated Signature of Payee

D.A.      Accountant (TEQIP-III)      N.O. (F)      Coordinator      D. Registrar

Principal