

ECA/ajmer/2021/2515  
22/2/21

**ENGINEERING COLLEGE AJMER  
CIVIL ENGINEERING DEPARTMENT**

**Minutes of Meeting**

A departmental faculty meeting was held on 16/02/2021 at 12.30 pm in the department.

Following faculty members were present in the meeting.

<b>Sr No</b>	<b>Name of Faculty</b>
1	Dr Ganpat Singh
2	Mr Mahesh Manwani
3	Mr Vishal Srivastava
4	Mr Pravesh Saini
5	Mr N.S Kushwaha
6	Dr Sankalp
7	Mr.D.S Dhaka
8	Ms V.P Choudhary
9	Mr Naveen Choudhary

**Following points were discussed in meeting:**

1. All faculties are instructed to prepare their attainment files.
2. All faculties who have conducted any workshop or guest lecture in the department are instructed to submit their details to NBA Coordinators.
3. Final year project and seminar details are required to be collected for SAR. Coordinators of the same are instructed to submit it to NBA Coordinators.
4. Faculties are asked to prepare the proposals for the AMC of their labs.

  
16/02/21  
H.O.D