

**Department of Civil Engineering  
Govt. Engineering College, Ajmer**

Ref No: GECA/Civil/2023/30

Date- 18.05.2023

**Minutes of Meeting (DFB)**

A departmental faculty meeting held on 18/05/2023 at 11.30 AM in computer lab. The meeting is chaired by head of department Dr.Ganpat singh. Following Faculties are present in the meeting.

1. Dr Ganpat Singh(H.O.D)
2. Mr Mahesh Manwani
3. Mr D.S Dhaka (VF)
4. Mr P.S Saini (VF)
5. Mr Sonu Prajapat (VF)

1. RTU special Case student (Mr. Vaibhav Meena) was not appeared for scheduled midterm test of 8<sup>th</sup> semester. So it has been discussed and decided to give another chance as last chance to appear for both the midterm examination of 8<sup>th</sup> semester.
2. All the faculties are advised to prepare all the midterm and practical marks and submit a copy to HOD office till 25/05/2023.
3. It is decided to conduct III semester midterm and practical exam for branch change student as well as for back students and it is also decided to give mercy chance to students who was unable to appear in regular scheduled midterms.
4. Considering the request of final year students Extra classes for PPCM subject will be scheduled up to 23/05/2023 (total 6 Lectures).

  
18/05/23  
**HOD (Civil)**

Copy to: - (Through website)

1. Principal to kind information
2. Office file