



ECA/EE/2020/945

05/10/2020

## NOTICE

### IIIrd Semester Students

All the 2nd year students are informed that their Industrial Training seminar dates are finalized in the department. Seminar will be started as per schedule, according to slot allotted in time table. all the students are required to submit their Industrial Training report to seminar coordinator on or before 15/10/2020.

The guidelines for report preparation are to be followed as given below: -

- i. Format of front page, certificate, content etc. for report must be as per RTU guidelines.
- ii. Report must contain page no. as footer in center.
- iii. Report must be on A4 paper and chapter wise as in format.
- iv. Text should be justified both left and right.
- v. Number should be there with each tables & figures.
- vi. Font & margins (all fonts should be in times new roman)
  - a. For heading.....14+bold+all Caps
  - b. For sub-heading .....12+bold+all caps
  - c. Normal text.....12

Note: -

- i. Duration of seminar is 15 minutes which includes presentation, query etc.
- ii. Attendance of all students is compulsory in seminar period.
- iii. No change in the seminar topics.

Seminar Coordinator

HOD (EE)

Copy to

1. Main Co-ordinator Academics
2. Notice Board
3. Concern Faculty Members