



Govt. Engineering College, Ajmer

(An Institute of Govt. of Rajasthan)

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No.ECA/Mech/2017/2178

Date: 19-7-18

Mechanical Engineering Department

Minutes of DFB meeting held on July 11, 2018

Departmental faculty board meeting was held in HOD's room on 11 July 2018. Following faculties were present,


1. Dr. Alok Khatri
2. Dr. Chandan Sharma
3. Mr. Yogesh K. Gupta
4. Dr. Devendra Chaudhary
5. Dr. Sandesh Trivedi
6. Mr. Dilip Gehlot
7. Mr. Tarun K. Aseri
8. Mr. Vinod Kumar Verma
9. Dr. Jai Kishan
10. Mr. Kamal Singh
11. Mr. Jagbir Singh


Following points were discussed:

1. Teaching load/subjects for the session 2018-19 (odd and even semesters) were assigned to all concerned faculty members of department mostly in accordance with their choices.
2. Departmental responsibilities for all faculty members were discussed and finalized.
3. It was decided that a letter for change of research supervisor has to be send to Dean Research, RTU and Chairman, DRC, ME, RTU Kota for re-allotment of research supervisor due to the deputation/lien of Dr. J.K. Jain and Dr. Ankur Pareek of the department. The point was discussed on the basis of application received from different research scholars registered in the department.

4. It was decided that Room no. NB-218 shall be developed exclusively as HOD's room for the department of mechanical engineering.
5. It was also decided that if a student has not appeared in any mid-term exam for any reason then it is discretion of the concerned faculty to conduct re-exam of those student at their own level.
6. It was decided that Departmental research committee will look after the works of Ph.D./P.G. students and it was reframed as under :
HOD, Chairman, DRC
Dr. Devender Choudhary, Member
Dr. Sandesh Trivedi, Ph.D. /P.G. Departmental Coordinator, Member
Dr. Alok Khatri, Member
Mr. Dilip Gehlot, Member

The meeting was ended with thanks to all faculty members by HOD.


DFB Secretary 19/7/18


HOD (Mechanical) 19/7/18

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