



अभियान्त्रिकी महाविद्यालय, अजमेर

(राजस्थान सरकार का स्वायत्तशापी संस्थान)

रा. रा. मार्ग न.-8, बड़लिया चौराहा, नारेली मंदिर के पास, अजमेर-305025

Website: www.ecajmer.ac.in

Telephone:0145-2971024

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क्रमांक : ECA/2022/202

दिनांक: 06.12.22

Office Order

Committees of following faculty and staff members are hereby constituted for organizing the 1st Alumni Meet of Engineering College Ajmer "MILAN-2023" on 21st January 2023 for the pass-out batches 2007 to 2012. Committees shall plan and execute the respective responsibility assigned to them for the smooth and successful conduction of second Alumni Meet.

Committee	Members	Member of Overall Coordination Committee to be contacted	Member of Accounts officer be contacted
Overall Coordination Committee	Dr. K. G. Sharma - Convener Dr. R. K. Motwani Dr. H. S. Mewara Sh. Vinod Kr. Verma Sh. Anurag Garg Sh. Vinesh Jain Dr. Jyoti Gajrani Dr. Pooja Tomar Sh. H. R. Choudhary Sh. Dilip Sisodia Dr. Kamlesh Upaddyai , DR(F)		
Finance and Accounts	Dr. Manish Badlani - Convener Sh. Himanshu Mathur Sh. Praveen Kr. Gupta Sh. Prahlad Sharma Sh. Mahesh Meena	Dr. Kamlesh Upaddyai , DR(F)	
Press and Media	Dr. Jyoti Gajrani - Convener Dr. Neetu Sharma Sh. Sameer Mehrish	Dr. Jyoti Gajrani	
Stage Arrangements, Welcome & Stage Program	Dr. Anil Maheshwari - Convener Smt. Shalini Walia Sh. L.K. Dusad Dr. Shikha Agarwal	Dr. Pooja Tomar	Sh. Prahlad Sharma
Light & Sound (Light, Generator, Sound etc.)	Sh. Ajay Dadhich - Convener Sh. Devendra Kumar Sanadhya Sh. Praveen Kumar Sharma Sh. Sushil Kumar Singh Sh. Vivek Katiyar	Sh. Anurag Garg	Sh. Praveen Kr. Gupta
Documentation of each departmental minutes i.e. Alumni & Faculty; Alumni & Students.	Head of Department	Dr. H.S. Mewara	
Discipline	Dr. R. K. Motwani, Chief Proctor - Convener All HoDs All Proctors Sh. Subhash Kumar	Dr. R. K. Motwani	
Banners, Certificates and Mementos (Designing, Purchasing & Distribution) for Alumni, Chief Guest and other dignitaries & Guests	Dr. Adarsh Mangal - Convener Dr. Suresh Sahu Dr. Amit Sharma Sh. Deepak Gupta	Sh. Dilip Sisodia	Sh. Himanshu Mathur



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Computer Facilities, Visual Display (Documentary)& Printing Web Designing	Dr. Rakesh Rathi – Convener Dr. Shikha Agarwal Sh. Dinesh Kr. Khunteta Sh. Satyanarayan Tazi Sh. Gyan Singh Sh. Vishal Balani	Sh. Vinod Verma	Sh. Praveen Kr. Gupta
Food Arrangements	Dr. Sandesh Trivedi - Convener Dr. Anand Bansal Sh. V. P. Sharma Dr. C. P. Jain Sh. Prahlad Sharma	Sh. Anurag Garg	Sh. Prahlad Sharma
Photography (video & pictures)	Dr. Amit Kr. Chaturvedi - Convener Sh. Tarun kr. Aseri Sh. Sanjay Singh Sh. Ravi Kr. Goyal Sh. Anil Tailor	Dr. Vinesh kr. Jain	Sh. Himanshu Mathur
Transportation Committee	Sh. Y. K. Gupta - Convener Sh. Mool Chand Sh. Vivek Dubey	Sh. H. R. Choudhary	Sh. Praveen Kr. Gupta
Stay Arrangement & Hospitality for Alumni & Families (for 20 th & 21 th Night)	Dr. Manish Badlani - Convener Sh. Harish Kr. Sharma Sh. Sameer Mehrish	Dr. H. S. Mewara	Sh. Prahlad Sharma
Seating and tentage arrangement	Dr. Chandan Sharma - Convener Dr. D. Chaudhary Sh. Ganpat Singh Sh. Mahesh Manwani Smt. Shikha Gupta Sh. Sunil Kumar Khinchi	Sh. Anurag Garg	Sh. Himanshu Mathur
Alumni registration & coordination with Alumni Association	Sh. Vinod Verma – Convenor Sh. Vinesh Jain Sh. Harish Sharma Sh. H. R. Choudhary	Sh. Dilip Sisodia	

TPO and CAS Committees are requested to provide the student volunteers.


Principal

Copy to (through website): ECA/2022/2204-2207

1. All concerned for necessary action.
2. All Head of Departments & Section In-charges
3. Personal file of
4. Guard File