



# Government Engineering College, Ajmer

(An Autonomous Institute of Govt. of Rajasthan)

Badliya Chouraha, N. H. - 8, Near Nareli Jain Temple,  
Ajmer, Rajasthan - 305025

[principal@ecajmer.ac.in](mailto:principal@ecajmer.ac.in)

Tel: 0145-2971024

## INVITATION LETTER

**Package Code: TEQIP-III/2019/RJ/GECA/88**

**Current Date: 14-Aug-2019**

**Package Name: GECA/TEQIP-III/2019-20/Mech.-Rapid  
Prototyping Machine**

**Method: Shopping Goods**

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sub: Invitation Letter for GECA/TEQIP-III/2019-20/Mech.-Rapid Prototyping Machine**

Dear Sir,

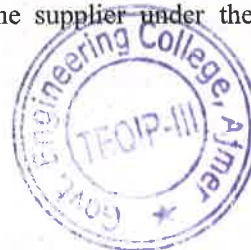
- You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

| S. N. | Item Name                 | Quantity | Place of Delivery  | Installation Requirement                                  |
|-------|---------------------------|----------|--|---|
| 1     | Rapid Prototyping Machine | 1        | Govt. Engg. College, Ajmer<br>N.H. 8, Barliya Circle, Near | Onsite installation and testing & commissioning required. |
| 2.    | 3D Printer                | 1        | Nareli Temple, Ajmer                                       |   |
| 3.    | Filaments                 | 1        |  |   |

- Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

### 3. Quotation

- The contract shall be for the full quantity as described above.
- Corrections, if any, shall be made by crossing out, initialling, dating and rewriting.
- All duties and other levies payable by the supplier under the contract shall be included in the unit Price.



- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **90** days after the last date of quotation submission
6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which
  - 6.1 are properly signed; and
  - 6.2 Confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
  - 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
  - 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.
9. Payment shall be made in Indian Rupees as follows:

**Satisfactory Acceptance - 100% of total cost**
10. Liquidated Damages will be charged at the rate of 0.01 % per day on pre tax billing amount if delivery period exceeds 45 days. Purchase Order shall be understood cancelled automatically without any prior notification if delivery period exceeds 60 days.
11. All supplied items are under warranty of **36** months from the date of successful acceptance of items and AMC/Others.
12. You are requested to provide your offer latest by **12:30** hours on **30-Aug-2019**, the quotation received within stipulated date and time shall be opened on **30-Aug-2019 1.30PM**.
13. Detailed specifications of the items are at Annexure - 1. Deviation from specification (if any) should be highlighted in the bid.
14. Training Clause (if any): Basic and Advance (full functioning) with maintenance training on-



site required.

15. Testing/Installation Clause (if any) **Onsite installation and testing & commissioning required. The vendor should visit the site to understand the installation requirement.**
16. Performance Security shall be applicable: **5% of pre tax billing amount**
17. Purchase Order awarded bidder shall furnish one performance security of 5% of contract value (pre tax billing amount) in the form of bank guarantee valid for **39 months** from the scheduled date of completion of assignment.
18. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
19. The bidder must submit their financial bid in the prescribed format (Annexure-2) and no other format is acceptable.
20. The bidder shall quote only one specific make/model from only specific OEM for each of the goods. Bid will be rejected if bidder provides more than one make/model for an item/good.
21. Vendor/bidder must submit two bids concurrently, i.e. technical bid and financial bid, with proper marking on envelopes. Financial bids shall be opened of only those bidders who have been declared technically qualified by the Purchase Committee.
22. The qualification criteria for technical bid shall be following (The envelope marked for technical bid must contain all the supporting documents):
  - 22.1. Only authorized dealer/agency of Original Equipment Manufacturer (OEM) or OEM should apply against this invitation for bid. In the case of the bidder, offering to supply goods under the bid, which the bidder does not manufacture or otherwise produce, the bidder has to provide Manufacturer's Authorization Certificate for each item (excluding services) strictly as per format at Annexure -3. Bids submitted without authorization certificate for each item (excluding services) as per Annexure-3 will be summarily rejected.
  - 22.2. The average turnover of the bidder quoting for the bid should be **Rs. 25 Lakhs** or more during the last three financial years (2016-2017, 2017-2018 & 2018-2019). In this regard, the bidder should submit CA certificate and last three years Balance Sheets audited by a CA including profit and loss accounts for the last three financial years as above.
  - 22.3. Bidder must submit the latest GST Registration Certificate along with clearance status of 'no dues' of GST.  
OEM or bidder firm must have executed at least :  
One single order of similar items having value of Rs. 2.00 Lakhs



(OR)

Two orders of similar items having value of Rs. 1.25 Lakhs.

(OR)

Three orders of similar items having value of – Rs. 1.00 Lakhs.

- 22.4. {Here,\*similar means 'supply and installation of **Rapid Prototyping Machine and 3D Printer** for any Govt. Dept/PSU/reputed organization in the last three years i.e. 2016-2017, 2017-2018 & 2018-2019 till the date of invitation letter. Copies of purchase order and successful work completions certificate must be submitted.
- 22.5. The bidder has not been blacklisted by Central Govt./State Govt./PSUs/Autonomous bodies. Further, the bidder has neither filed any litigation against Central/State Govt. nor declared "no performer" by Govt./State Govt./PSUs/Autonomous bodies. An affidavit must be submitted by the bidder.
- 22.6. The OEM firm should have the valid ISO 9001:2015 and/or ISO14001:2015 certification (copies of ISO certificate(s) to be submitted.)
- 22.7. A Confirmation letter as per format at Annexure - 4 on firm's letterhead that the bidder will provide normal Commercial warranty/guarantee of **36 months** on all supplied items, and agrees with the terms & conditions mentioned in the invitation letter.
- 22.8. Compliance Sheet of technical specifications in must.
23. The purchase committee has full power to take any decision for the tender or quotation.
24. Sealed quotation to be submitted/ delivered at the address mentioned below, **Principal, Government Engineering College, Ajmer, N.H.8 , Barliya Circle, Near Nareli Temple, Ajmer**
25. We look forward to receiving your quotation and thank you for your interest in this project.

Dr. Rohit Misra  
Principal



**Annexure-1**

| S. No | Name of item              | Detailed Specification  |
|-------|---------------------------|---|
| 1     | Rapid Prototyping Machine | Type of Technology: Filament<br>BUILD VOLUME : 280 X 250 X 300 mm or Higher<br>EXTRUDER : SINGLE or DOUBLE<br>NOZZLE DIAMETER : 0.4 mm or Small<br>LAYER THICKNESS : 0.1-0.5 (ADJ.)<br>Maximum Temperature: 240 Degree Centigrade<br>Built-in-Camera: Yes<br>CONNECTIVITY: USB, WI-FI and ETHERNET<br>Software Support: Yes<br>Touch Screen Panel: Yes<br>Functions: Resume Printing, Filament Detection<br>Power Cable, USB Stick : Yes<br>Spool Holder: Yes<br>1 SET of Allen Keys: Yes<br>1 Set of Screw Driver: Yes<br>Type of Frame: All Metal |
| 2     | 3D Printer                | Type of Technology: Filament<br>Build Volume: 230 x 150 x 140 mm or Higher<br>Extruder : Single or Double<br>NOZZLE DIAMETER: 0.4 mm<br>LAYER THICKNESS : 0.1-0.5 (ADJ.)<br>Maximum Temperature: 240 Degree Centigrade<br>Built-in-camera: Yes<br>CONNECTIVITY : USB, WI-FI, Ethernet<br>Software support: Yes<br>Touch Screen Panel: Yes<br>Functions: Resume Printing, Filament Detection<br>Power Cable, USB Stick : Yes<br>Spool Holder: Yes<br>1 SET of Allen Keys: Yes<br>1 Set of Screw Driver: Yes<br>Type of Frame: All Metal              |
| 3     | Filaments                 | PLA- 800 gm<br>ABS- 800 gm<br>Nylon- 1 kg<br>PETG- 1 kg<br>POM- 1 kg<br>TPU- 800 gm<br>Metal PLA- 1 kg  |



**Annexure - 2**  
**FORMAT FOR QUOTATION SUBMISSION**  
 (In letterhead of the supplier with seal)

Date: \_\_\_\_\_  
 To: \_\_\_\_\_

| S. No.            | Description of goods \ (with full Specifications) | Qty. | Unit | Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments) | Total Price (A) | Sales tax and other taxes payable |                |
|-------------------|---|------|------|---|-----------------|-----------------------------------|----------------|
|                   |   |      |      |   |                 | In %                              | In figures (B) |
| <b>Total Cost</b> |   |      |      |   |                 |                                   |                |

Gross Total Cost (A+B): Rs. \_\_\_\_\_ (Amount in figures)

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ amount in words) within the period specified in the Invitation for Quotations. We confirm that the normal commercial warranty/ guarantee of \_\_\_\_\_ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact No. \_\_\_\_\_



Annexure 3 (Invitation)

**MANUFACTURER AUTHORIZATION FORM**

No. \_\_\_\_\_ dated \_\_\_\_\_

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir:

Package No. \_\_\_\_\_

We----- (Name of the OEM) who are established and reputed manufacturer of \_\_\_\_\_ (name and description of goods offered) having factories at \_\_\_\_\_ (address of factory) with factory registration no. --  
----- do hereby authorize M/s \_\_\_\_\_ (Name and address of Agent) to submit a bid, and sign the contract with you for the goods manufactured by us against the above bid.

We hereby extend our full warranty as per your invitation letter, for the goods and services offered for supply by the above firm against this Invitation for Bid.



Yours faithfully,

(Name)

(Name of manufacturers)

Note: This letter of authority should be on the letterhead of the manufacturer or OEM and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

**Annexure 4 (Invitation)**

**Confirmation Letter**

No. \_\_\_\_\_

dated \_\_\_\_\_

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir:

Package No. \_\_\_\_\_

We confirm that the normal commercial warranty/ guarantee of 36 months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.



Yours faithfully,

(Name)

(Name of manufacturers)

