



ENGINEERING COLLEGE, AJMER

(An Autonomous Institute of Govt. of Rajasthan)
Badliya Chouraha, N. H. - 8, Near Nareli Jain Temple,
Ajmer, Rajasthan - 305025

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TEQIP-III Project

Agenda for the fourth meeting with mentor scheduled on 15th Nov. 2019

Mentor: Prof. N.C. Shiva Prakash (IISc Bangalore), Mentee Institute: Engineering College,
Ajmer

1. To confirm the minutes of previous meeting held with mentor on 15th June, 2019
2. Action taken report on the previous mentor meeting.
3. Overview on TEQIP-III activities by Mentor and presentation by Principal Engineering College, Ajmer.
4. Discussion for the activities of current quarter (October to December, 2019) by TEQIP Coordinator.
5. Presentation by Nodal Officers (Finance, Procurement and Academic)
6. Focus on the twinning activities at Engineering College, Ajmer.
7. Discussion on Employability, GATE, EAP, EMP, Placement and IIIC activities at Engineering College, Ajmer.
8. Discussion with NBA Coordinator about progress.



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Minutes of the meeting held on 15/11/2019 at EC Ajmer regarding NBA & TEQIP-III

A review meeting held at EC Ajmer with Mentor for Engineering College, Ajmer regarding various issues of NBA accreditation and TEQIP-III at 10:00 AM onwards.

Meeting was chaired by Prof. N C. Shivprakash Mentor for Engineering College, Ajmer. At the outset Principal Dr. U. S. Modani welcomed Prof. N C. Shivprakash. The following points were discussed in the meeting.

- (1) Prof. N C. Shivprakash instructed TEQIP team that financial negotiation is not permitted in the procurement process and split orders should not be issued.
- (2) To escalate the procurement process, it was decided that maximum time to hold the file for decision shall be three working days. N. O. Procurement was instructed to prepare the schedule of every file and regular follow-up should be done.
- (3) Mentor suggested hiring a program coordinator & staff in addition to existing TEQIP staff for timely implementation of TEQIP activities.
- (4) It was decided in the meeting that for utilization of the TEQIP fund, the final recommendation of purchase committee, guidelines of World Bank as per PIP manual shall be effective.
- (5) Prof. N C. Shivprakash took feedback from GATE coordinator Dr. Deepak Jhanwar regarding GATE classes and employability skill classes and it was instructed to motivate students to attend the classes. An undertaking must be taken from students not willing to attend GATE or EST classes.
- (6) Various issues regarding NBA accreditation were also discussed and it was resolved to conduct inspection by NBA team (of the entire seven departments) upto December, 2019. NBA sign boards should be put at various places in the college within 10 days.
- (7) SAR and various departmental issues were also discussed and it was instructed to resolve them timely.
- (8) Prof. N C. Shivprakash instructed TEQIP coordinator to allocate a fund of Rs. 5 lakh to each department to hold activities like national / international conference, discussion, invited talk from industry between Jan. to July, 2019.
- (9) Prof. N C. Shivprakash instructed to conduct various activities under EAP and EMP and corporate social responsibility should be discharged properly. TPO was also instructed to strengthen alumni base and improve IIC activities.
- (10) The HoDs were instructed to put proposal for value added short duration courses and students should be motivated to attend the classes of these courses and certificates should be issued to participating students.
- (11) It was decided that for activities like FDP, STC etc. the kit upto Rs. 700/- may be procured.



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(12) Prof. N C. Shivprakash instructed that faculty must be motivated to participate mandatorily in at least one NPTEL/MOOC course per year.

(13) To monitor the progress of NBA related activities. It was instructed by Prof. N C. Shivprakash to conduct meeting of all concerned HoDs / incharges under the chairmanship of Principal every week.

(14) The meeting ended with vote of thanks to the chair.

(N C Shivprakash, Mentor)

The following officials were present in the meeting:

- (1) Mentor Prof. N. C. Shivprakash
- (2) Principal Dr. U. S. Modani
- (3) TEQIP-III Coordinator Dr. H. S. Mewara
- (4) N. O. (Acad.) Dr Sandesh Trivedi
- (5) N. O. (Finance) Dr. Manish Badlani
- (6) N. O. (Proc.) Mr. Ravinder Singh
- (7) A. N. O. (Proc.) Dr. C. P. Jain
- (8) A. N. O. (Finance) Mr. Himanshu Mathur
- (9) DR (F) nominee Mr. Praveen Gupta
- (10) Coordinator T. P. O. Dr D. K. Jamua
- (11) N. O. Civil Estate Dr. Ganpat Singh
- (12) NBA Coordinator Dr. Amit Sharma
- (13) HoDs of various departments